

**MINUTES OF A MEETING OF THE
WOKINGHAM BOROUGH WELLBEING BOARD
HELD ON 9 JUNE 2022 FROM 5.00 PM TO 6.05 PM**

Present

David Hare	Wokingham Borough Council
Prue Bray	Wokingham Borough Council
Clive Jones	Wokingham Borough Council
Charles Margetts	Wokingham Borough Council
Philip Bell	Voluntary Sector
Tracy Daszkiewicz	Director Public Health - Berkshire West
Nick Fellows	Voluntary Sector
Susan Parsonage	Chief Executive
Belinda Seston	NHS Berkshire West CCG
Viki Elliot-King (substituting Helen Watson)	Assistant Director Strategic and Operational Delivery
Ingrid Slade (substituting Matt Pope)	Assistant Director Population Health, Integration and Partnerships

Also Present:

Madeleine Shopland	Democratic and Electoral Services Specialist
Gabriel Agboado	Public Health
Lyndon Mead	Public Health
Amanda Lyons, Interim Director Strategic Delivery and Partnership, BOB ICS	
Ashlee Mulimba	Healthy Dialogues

1. ELECTION OF CHAIRMAN 2022/23

RESOLVED: That Councillor David Hare be elected Chairman for the 2022/23 municipal year.

2. APPOINTMENT OF VICE CHAIRMAN 2022/23

RESOLVED: That Dr Debbie Milligan be appointed as Vice Chairman for the 2022/23 municipal year.

3. APOLOGIES

Apologies for absence were submitted from Graham Ebers, Debbie Milligan, Steve Moore, Matt Pope and Helen Watson.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the meeting of the Board held on 10 February 2022 was confirmed as a correct record and signed by the Chairman.

5. DECLARATION OF INTEREST

There were no declarations of interest.

6. PUBLIC QUESTION TIME

There were no public questions.

7. MEMBER QUESTION TIME

There were no Member questions.

8. PHARMACEUTICAL NEEDS ASSESSMENT (2022-25) CONSULTATION

The Board received a report on the Pharmaceutical Needs Assessment (2022-25) consultation.

During the discussion of this item, the following points were made:

- Gabriel Agboado explained that Health and Wellbeing Boards had responsibility for developing and updating the Pharmaceutical Needs Assessment (PNA). It had to be updated every three years or sooner if there were significant changes in the needs for pharmaceutical services.
- Due to Covid pressures Healthy Dialogues Ltd had been commissioned to develop the Pharmaceutical Needs Assessment by the Berkshire East Public Health Hub. The Board noted the membership of the PNA Steering Group.
- A key element of changes in need related to population growth. It was anticipated that within the lifetime of the iteration of the PNA the Borough's population would increase by 2.4% to 179,888. The population aged 15-24 years was expected to increase by 7.3% by 2025, and the population aged 65 and over was expected to increase by 6.4%. With regards to housing development there could be an increase of approximately 3,451 dwellings, with the biggest increase expected to be seen in Finchampstead South.
- Gabriel Agboado outlined the accessibility considerations for the location of pharmacies, including using a 1-mile radius from the centre of a postcode of each pharmacy. In addition, 20 minutes by car was considered accessible. Where areas of no coverage were identified other factors were taken into account.
- Overall, there was a good pharmacy coverage to provide essential services across the Borough within and outside normal working hours. There was also sufficient provision for advanced services to meet residents' needs and sufficient provision of other NHS services. There was potential for demand for some of the services to outstrip supply in the future. This prospect was potentially being mitigated by the availability of such services being provided by other providers.
- There would be a statutory consultation period running from 10 June to 9 August. The final PNA would be published on 1 October, following sign off from the Board.
- In response to a question from Councillor Bray, Ashlee Mulimba stated that if there was a major change to the population or housing levels during the lifetime of the PNA that had been unforeseen, the Board could opt to revise the PNA earlier or add an appendix to it.
- Councillor Margetts commented that very few pharmacies had signed up to offer Covid vaccinations. Ingrid Slade explained that any pharmacy could have applied to provide this service but only two had done so. Councillor Bray added that some pharmacies had been advertised online as being bookable vaccination centres when this had not been the case. It was noted that the quality of services provided was governed by the commissioners. However, it was felt that the consultation period could be used to help also gain an idea of residents' experiences of local pharmacy services.
- Councillor Hare questioned whether any data was yet available on the stop smoking service in pharmacies for patients who had started their stop smoking journey in hospital, and was informed that there was not yet as it was a new service.

RESOLVED: That the Wokingham Borough Wellbeing Board:

- 1) Approves the draft Pharmaceutical Needs Assessment (PNA) to be taken to the statutory 60-day consultation from Friday 10/06/2022 to Tuesday 09/08/2022;
- 2) Comments on the draft Pharmaceutical Needs Assessment;
- 3) Considers the conclusions of the PNA relating to sufficiency of current and future service provision within pharmacies and access to these services, and decide whether the Health and Wellbeing Board members agree with the conclusions.
- 4) notes the next steps in the development of the PNA leading to its publication on 1st October 2022.

9. WOKINGHAM BOROUGH WELLBEING BOARD ANNUAL REPORT

The Board considered the Wokingham Borough Wellbeing Board Annual Report.

During the discussion of the item the following points were made;

- Lyndon Mead indicated that the report outlined the work of the Board and the sub groups over the previous year. Whilst Covid had had an impact, progress had still been made.
- Councillor Bray commented that the Children and Young People's Partnership had received a presentation on the Joint Strategic Needs Assessment, which she felt was much more user friendly and readable than previous iterations. Lyndon Mead stated that any feedback on the content and functionality of the JSNA would be welcomed.
- Councillor Jones asked what impact recruitment to the Children in Care CAMHS service would have on wait lists for assessment times and also the situation for those children who were not in care. Vikki Elliot King indicated that there would be a big reduction for those children who were in care. She would seek a clearer picture from the commissioners.

RESOLVED: That the Wokingham Borough Wellbeing Board annual report be noted, and recommended to Council for approval.

10. DEFINING THE BOB ICS DEVELOPMENT ROADMAP

The Board received an update on defining the BOB ICS Development Roadmap from Amanda Lyons, Interim Director Strategic Delivery and Partnership, BOB ICS.

During the discussion of this item, the following points were made:

- Amanda Lyons outlined some of the key development activities which had taken place in April and May. The ICB Constitution, an NHS document, had been submitted to NHS England in line with pre-establishment timelines, and had been approved at the end of May.
- The ICB was working on the People and Communities strategy
- The ICP working group was being led by the ICB Chair Designate Javed Khan. This had met several times and its work was ongoing.
- The Board was informed of the Readiness to Operate Statement, which outlined the practical requirements of folding in the three CCGs into the new structure. Internal Audit and Regional Office reviews had been completed.
- The CCG Staff TUPE transition consultation had closed, and the full notifications were underway. An interim ICB Executive Team was in place.

- As part of the ICS establishment a System Delivery Plan was required to be submitted to NHS England, which set out the year 1 establishment plans whilst the ICP Strategy was in development. The Plan focused on the ICB architecture and ICS development.
- Integration was a key driver and principle in the Delivery Plan.
- Amanda Lyons went on to outline the ICS development roadmap and highlighted the specific workstreams.
- The majority of key outcomes remained on track. It had been anticipated that there would be a costed digital strategy by the end of June. This had been an NHS England requirement; however, timelines had now changed.
- Amanda Lyons sought to assure the Board that whilst the focus over the last six to nine months had been on the preparation ready for the establishment by 1 July, the future establishment of the ICP and the ICB, the governance of the entity would be used to make sure that the ICS' development continued to progress and evolve.
- The ICP Strategy was in pre-establishment preparatory phase. An interim ICP Strategy was required by 31 December 2022.
- A review was being undertaken of the five Health and Wellbeing Board strategies to inform ICP strategy development, including the NHS England focus of health inequalities (Core 20 plus 5).
- Close working relationships were being developed with ICS Directors of Public Health
- Work to understand and apply the requirements for the ICP strategy as set out in the 2022 Health and Care Act was underway. Guidance was due in July.
- An ICS level fact base including Joint Needs Assessments which could inform the ICP strategic direction would be developed.
- The Board noted the health index and actions by BOB ICS Local authority. Whilst there were some consistencies there would also be some differentials.
- Councillor Margetts indicated that the Board had previously raised concerns about the structure of the ICS, the lack of accountability and the gap between the local level and the direction of the ICS and ICP. He questioned whether the objectives would be met by the current proposed structure. Amanda Lyons agreed to feed the concerns back. She emphasised that the Chairman of the Board would be invited to meet to discuss the proposed approach to developing the ICP Strategy.
- Board members expressed concern that the voice of Wokingham and its residents was not lost within the structure.
- Councillor Bray expressed concern about the involvement of local authorities. Amanda Lyons commented that the work undertaken to date with the Directors of Public Health on the initial thinking around the ICP Strategy would inform the NHS 5 year joint strategy and had been around the wider determinants of health inequalities and prevention.
- It was requested that the Chairman meet monthly with Dr James Kent.
- Javed Khan had written to the Leaders of the five local authorities to discuss how concerns could be addressed.
- Susan Parsonage asked about assurance that the Wokingham voice would be heard within the structure. She went on to seek clarity about the purpose and function of the different groups established to engage with the local authorities. Amanda Lyons indicated that as the ICS was in its formative stage there were more engagement groups. In the System Delivery Plan there was a schematic which set out the assurance boards of the ICB and how this fitted to the ICP in governance terms

RESOLVED: That the update on defining the BOB ICS Development Roadmap be noted.

11. FORWARD PROGRAMME

The Board discussed the forward programme for the remainder of the municipal year.

During the discussion of this item, the following points were made:

- It was suggested that an update on Covid be provided at the December meeting but be removed from the agenda of other meetings.
- The Strategy into Action update and the role of the Steering Group was explained.
- An update on GP performance was proposed.
- The Board requested an update on the CAMHS service for Children in Care.
- Tracey Daszkiewicz indicated that the Suicide Prevention Strategy was being refreshed following an update in policy, and the various stages of this process would be considered at the next three Board meetings.
- The Chairman asked Board members to contact him or the Clerk should they have any further items that they wished to be discussed.

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